



## ADMISSIONS POLICY

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<b>Last updated:</b>	December 2019 Reviewed Nov 2020
<b>Next review:</b>	December 2021 or when there is a change in circumstances, in work practices or the introduction of new legislation.
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This policy meets all the requirements of SEN and Disability (SEND) Code of Practice.  
It will be reviewed annually or when there is a change in circumstances, in work practices or the introduction of new legislation.

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# Introduction

LifeBridge is committed to delivering the provision of the Children and Families Act 2014.

We embrace our statutory duty to fulfil our obligations under the SEND Code of Practice for those aged 19- 25 and are committed to making every effort to meet the needs of the student.

LifeBridge ASEND is a registered charity and a business. We operate as a Specialist Post 19 Institution who provide education, enrichment and vocational opportunities to young adults between the age of 19 and 25 with special educational needs and disabilities.

Our main focus is to support young adults with SEND to prepare themselves for adulthood and work towards becoming more independent and gain employment.

Our specially trained staff work with the local community and professionals within the local authority to strive to meet the needs of each of the young adults within our provision.

The post-19 offer we deliver at LifeBridge, provides an 'adult' environment for those young people who want to work, and help to increase their confidence and ability to perform successfully in the workplace, the local community and the wider society.

LifeBridge offers a personalised curriculum that has strong emphasis across all 4 outcomes of the Preparing for Adulthood pathway, through a clearly assessed framework, as part of the application process.

Our qualified tutors deliver an engaging curriculum that will help students to develop a range of academic skills that aims to enhance their current level of learning.

Our Learning Support Mentors and Job Coaches are dedicated to providing the support necessary to ensure the students have equal access to Post 19 opportunities that prepare them for adulthood.

We offer suitable learning pathways depending on the needs of the learner. They are:

- Pathway to Independence
- Pathway to Employment

We would expect successful applicants to work on their progression to meet their educational outcomes and personal development as outlined in their individual Educational Health and Care Plan and adhere to the LifeBridge Positive Behaviour Policy.

Our **Pathway to Employment** programme develops our students' understanding of the world of work, giving them an opportunity to develop specific job related skills that fit their needs, abilities and interests. Once learners have shown resilience, initiative and the most potential towards work simulation with a clear focus on a specific occupational area e.g. retail, catering and horticulture, child care, they would then have the opportunity to develop the skills necessary to enter the world of paid work. The learners will participate in work placements, self-development and specific tasks to use initiative and build confidence

Our **Pathway to Independence** programme provides our students with the skills they need to live safe, healthy and fulfilling lives and make a positive contribution to their community. It also helps to build confidence, self-awareness and responsibility through interaction with others.

The young person is central to the programme we deliver, underpinned by positive relationships with the family/ carer and all the relevant professionals involved. These principles ensure that the agreed outcomes identified can be achieved and support the transition to adulthood effectively and efficiently.

## Admission Statement

As a Specialist Post 19 Institution (SPI) we admit young adults between the ages of 19-25 years who have Education, Health and Care plans (EHC plan).

As a Specialist Institution, LifeBridge will apportion their allocated place funding numbers based on a commissioning process. We ensure Bolton learners are a priority but not solely, places may be offered to other Local Authorities across Greater Manchester.

All the learners have an individual and personalised timetable that is developed to meet their needs

Our mission is to support as many young adults as possible with SEND to become confident, independent citizens with skills that enhance their prospects for a meaningful future and independence into adulthood.

We want to ensure that those for whom traditional employment is not the right environment, we can offer an alternative which will ensure they have something meaningful to do and do not become socially isolated

## Admission Criteria

- All young adults must have a current Education Health and Care plan and where appropriate LifeBridge will meet their current needs.
- The young adult must be committed to accepting the tailored education and wellbeing support provided by LifeBridge, to enable them to make excellent progress.
- The parents, carers and Local Authority work in partnership to secure the best outcomes for the young person.
- Students must be working towards levels between Entry Level 1 and Level 2

## Oversubscribed Criteria

LifeBridge is fully committed to its obligation under the SEN and Disability (SEND) Code of Practice and will allocate places to the young adults who satisfy our criteria.

Where LifeBridge is oversubscribed, after the admission of children and young people with EHC plans that name LifeBridge, priority will be given to those young adults who satisfy the following criteria:

- Looked after Children who are in the process of consulting, negotiating or applying to the Local Authority for an EHC plan.

- Other children who are in the process of consulting, negotiating or applying to the Local Authority for an EHC plan.

## Admission Process

- Initial enquiry and visit to LifeBridge is recommended as part of any Independent Careers Information, Advice and Guidance process.
- Expressions of Interest form is completed and returned to [admin@lifebridge.co.uk](mailto:admin@lifebridge.co.uk)
- A letter will be sent out to the young person to request them to attend for a formal interview
- Assessment will be completed as part of the interview to identify which Pathway would meet their needs
- If successful, the young person will receive an offer of a place on the programme at LifeBridge.
- Start date agreed
- Attend enrolment and induction.
- The Local Authority will provide LifeBridge with the relevant documentation to support the individual to meet their agreed outcomes
- LifeBridge will create a specific programme of education and wellbeing provision. This will be based on the EHC plan, reflecting the strengths and needs of the young person, parents/carers and Local Authority